

## Organising International Solidarity – Small Grant Facility 2021

### Frequent Q&A

#### **Q1. I am not a SOLIDAR member or partner. Can I apply to the call?**

Yes, any local Civil Society Organisation (CSO), social movement, representative and membership-based organisations and independent trade unions working on the advancement of Economic and Social Rights and active in the targeted countries can apply.

However, preference will be given to proposals that reflect joint applications of SOLIDAR members in the field and their in-country partners and allies AND/OR applications with a strong partnership with SOLIDAR members.

#### **Q2. Who is Affiliated Member to the Organising International Solidarity Programme (OIS)?**

OIS Affiliated Members are the following organisations:

- MPDL,
- Forum for International Cooperation,
- Solidarité Laïque Burkina Faso,
- FOS,
- Solidar Suisse Hong Kong Limited,
- Olof Palme International Center

#### **Q3. What does it mean *sub-regional* and *regional* level?**

The Organising International Solidarity (OIS) programme aims to establish internal coordination of SOLIDAR members and partners in the field at different levels.

In order to facilitate this coordination, three regions and five sub-regions have been identified. Please see table below:

Country	Sub-region	Region
Burkina Faso	West Africa	Sub-Sahara



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Country	Sub-region	Region	
Burundi			
Mali			
Niger			
Senegal			
Kenya	East and South Africa		
Mozambique			
Tanzania			
South Africa			
Zimbabwe			
El Salvador	Central American countries		Latin America
Guatemala			
Honduras			
Nicaragua			
Bolivia	Andean Community countries		
Colombia			
Ecuador			
Peru			
China	Asian countries	Asia	
Hong Kong			
Cambodia			
Myanmar			



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Country	Sub-region	Region
Pakistan		
Philippines		
Thailand		

#### **Q4. What is the difference between the two lots?**

Actions can be addressed to one or more than one country. Actions under Lot 1 must involve the majority of the countries in a sub-region or region (e. g. in the Andean region it would be 3 out of 4; in Latin America as a whole it would be 5 out of 9). Actions under Lot 2 must involve one of the targeted countries.

E.g.: the organisation of one sub-regional conference in Central America, taking place in Guatemala but with the involvement of organisations from Costa Rica, El Salvador, Honduras and Nicaragua would fall under Lot 1.

#### **Q5. How will the action be funded? What is the difference between budget and grant?**

The term *budget* refers to the total expected costs of the action.

The budget includes two components: 1) the *grant* covered by SOLIDAR that can go up to a maximum of 85% of the total expected costs of the action and 2) the contribution from leading and co-applicant organisations (co-financing).

This means that SOLIDAR will cover up to 85% of the total incurred costs while leading and/or co-applicant organisations must cover the rest of the costs.

**Note:** when submitting a proposal, organisations must submit the total budget indicating the amount to be covered by SOLIDAR (the grant requested). E.g.: a proposal under Lot 2 can ask for a maximum budget of 6000 € of which up to 5100 € can be covered by SOLIDAR.

#### **Q6. What is Co-financing?**



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The contracted organisation contributes to cover a minimum of 15% of the incurred direct costs of the action. The costs covered by the organisation with its own financial resources **cannot come from other EU funds**.

**Q7. How can I apply to the call? How can I upload the documents in the application form?**

You can submit your proposal by downloading the application form, the budget proposal, the activity plan templates and the checklist for leading applicant which are available on the SOLIDAR website. Once you fill the forms, you can upload them in the online form also available in the website. You can apply in the three languages of the OIS programme: English, French and Spanish.

**Note:** only Excel form will be accepted for the application form and the budget proposal.

**Q8. Can the budget include video-conference subscription cost?**

Yes! Yet be careful when reporting these costs: if the subscription fee is annual then you can only charge the part that corresponds to the duration of the action. If the action implementation period is 4 months, you can only charge 33,33% (4/12) of the annual cost.

**Q 9. In-kind contribution: Can we use our own premises and equipment and charge the equivalent of their use?**

The use of your own facilities and equipment is considered as in-kind contribution to the action and it cannot be reported. Even if renting an external venue is more expensive, you have to organise your meeting there and receive an invoice for the use of the space if you want to report the cost in this action.

**Q10. Can we include in the budget contingency costs?**

Unfortunately, you cannot add in the budget any contingency costs.



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