

WE ARE HIRING!

SOLIDAR IS LOOKING FOR A POLICY FELLOW IN SOCIAL RIGHTS IN EUROPE

SOLIDAR is a prominent European network of Civil Society Organisations (CSOs), dedicated to advancing social justice through a just transition in Europe and globally. With over 50 member organisations spanning 24 countries, including 19 EU Member States, SOLIDAR amplifies the voices and demands of its members and partners at both the European and international levels. Grounded in values of solidarity, equality, and participation, SOLIDAR works across three main policy areas: social affairs, international cooperation, and lifelong and life-wide learning.

Are you an analytical and engaged person with a burning heart for quality and inclusive education policies, social rights, and European politics? Then apply now for this fellowship!

SOLIDAR is looking for a passionate and analytical **Policy Fellow to join the Social Rights in Europe Team**. This role will contribute to the implementation of the project "Realising Social Europe for All and With All 2024," funded by the [Employment and Social Innovation \(EaSI\) programme](#). The successful candidate will play a key role in supporting the development of SOLIDAR's [Social Rights Monitor \(SRM\)](#) and its Interactive Web Map, a tool to advocate for a fair, inclusive, and resilient Europe through a just transition.

This fellowship opportunity is open to activists, recent graduates, and students in the final phase of their master's degree, seeking valuable experience within a dynamic and international working environment. As part of this role, you'll gain insights into the workings of a membership-based European network, delve into strategic advocacy work at the EU level, and grasp the implications of our efforts on a national scale.

Applicants must have authorization to work and live in Belgium to qualify for this role. This position, adhering to Belgian regulations under the framework of **the convention d'immersion professionnelle** (CIP), provides a monthly stipend of 1000 Euros net for full-time work (at SOLIDAR premises in Brussels), supplemented with travel assistance and contributions for meal expenses.

KEY RESPONSABILITIES:

- Drafting the national SRM reports, conduct interviews with national experts and data upload onto the Interactive Web Map.
- Monitor EU policy developments in the field of social rights and policies in Europe and support the related information sharing and briefing activities for the membership;
- Contribute to drafting briefing papers, position papers, and other relevant advocacy documents related to social policies in the EU.
- Support in organising events such as conferences, training sessions, meetings, and advocacy initiatives within the scope of the Social Rights in Europe Pillar work and

other activities associated with SOLIDAR. This involves preparing activity reports and ensuring diligent follow-up on these events and undertakings.

- Prepare the monthly Social Rights in Europe Newsletter and assist in drafting content for SOLIDAR's general newsletter.
- Assist Policy Officers with background research and drafting of reports for the CIVICUS Monitor project.
- Support the team with communications tasks, such as producing text and graphic content for social media, website, SOLIDAR's newsletters and by actively contributing to (new) ways to disseminate SOLIDAR 's work.

REQUIREMENTS

- Bachelor's or Master's degree in a relevant field (e.g., Political Sciences, International Relations, European Studies, Social Studies).
- Professional fluency in English (written and spoken).
- Strong research, writing, and analytical skills.
- Interest in employment and social policies, social inclusion, just transition, civic space and fundamental rights as well as eagerness to learn about EU policies and EU decision-making process. Strong motivation to work in an NGO network.
- Excellent organizational skills and time-management competencies.
- Digital literacy: good command of digital environments such as Microsoft 365 Package; ability to use efficiently video-conferencing tools; good command of social media (FB, TW/X, LinkedIn).
- Fast learner and ability to work with limited supervision on a fast-paced project.
- Commitment to the values of SOLIDAR, including solidarity, equality, and democratic participation.

ASSETS

- Fluency in French, German or Spanish.
- Experience with multimedia tools such as Canva, Mailchimp, or Genial.ly.
- Previous activism/volunteering experience in SOLIDAR member organisations or similar civil society organisations.

APPLICATION PROCESS:

To apply for the SOLIDAR Policy Fellowship Programme, **please submit the following documents to Carlos Roldán at carlos.roldan@solidar.org by March 17, 2023, 23:59 pm CET:**

- **Your CV (max. 2 pages).**
- **A document addressing these specific questions:**
 - Why you think you are suited for this position and how you could contribute to the organisation? (200 words max).
 - Do you have any experience on research and drafting processes with multiple feedback rounds? (200 words max).
 - Do you have any previous policy and advocacy experiences? (150 words max, feel free to include hyperlinks).
 - Do you have any experiences with design-related or communications-related tasks? (150 words max, feel free to include hyperlinks)
 - Confirming that you can work in Belgium. Candidates must have the right to live and work in Belgium, hence either based in or willing to relocate to Belgium.



REALISING
A SOCIAL EUROPE
FOR ALL

solidar

(E-mail subject: SOLIDAR Social Rights in Europe Fellowship_ Your name and surname)

Note: Only shortlisted candidates will be contacted for interviews and further assessments.
Tentative interview dates: March 25 to April 5, 2024.

Join us in shaping a more inclusive and socially just Europe!