

## WE ARE HIRING!

### SOLIDAR IS LOOKING FOR A COMMUNICATIONS AND ADVOCACY FELLOW

Are you an engaged and committed person looking to make a difference? Are you passionate about human rights and social justice? Are you eager to contribute to SOLIDAR campaigns and communication efforts during the new European institutions' cycle?

Are you a good communicator with a keen interest in exploring how campaigns, advocacy actions, and other outreach activities can help achieve political objectives? Can you plan effectively, prioritise tasks and work in teams?

#### **If yes, then you might be the right person for our Fellowship program!**

SOLIDAR is looking for a **Communications and Advocacy Fellow** to join its Communications Team and support the implementation of various communications, policy, and advocacy actions. Are you not familiar with our work? *For more info, visit [www.solidar.org](http://www.solidar.org).*

The fellowship programme will give you the opportunity to experience and contribute to developing SOLIDAR's communication and advocacy work towards a variety of audiences, including European Union institutions, SOLIDAR members, progressive communities across Europe and the wider public. In addition, you will gain and deepen your knowledge of EU policies for a just transition, social justice, popular education, international development cooperation and external relations, and more. This role will also allow you to discover the working environment of a European member-based network. Lastly, you will have the chance to understand EU project management rules, develop your planning and events-organising skills, and explore the use of various digital tools, such as Social media, web-design, video-editing, etc.

#### **Your main tasks will be to:**

- Together with the Communication officer, contribute to the development and implementation of SOLIDAR's Communication for Advocacy workplan, ensuring that all messaging aligns with our aims and mission;
- Support the SOLIDAR Advocacy and Communication efforts during the new European Institutions' cycle;
- Write, produce, and publish communication in English, such as articles for the website, newsletters, press releases, presentations, visuals and videos;
- Draft compelling copy for SOLIDAR social media;
- Support the organisation, promotion, and delivery of online and in person events, including SOLIDAR flagship event, the Silver Rose Awards;
- Work closely with policy teams and member organisations to plan and implement campaigns, as well as other advocacy-related actions;
- Support the management SOLIDAR website;
- Foster relations with the Communications community in Brussels and among SOLIDAR's members;
- Assist with the administrative tasks associated with the Communications work of the network.

## **Key skills and competences:**

- Relevant academic background or work experience in the field of communication, advocacy, digital skills etc.
- Good knowledge of civil society organisations and their conditions in Europe or internationally;
- Fluency in English (written and spoken);
- Proven ability to plan and prioritise tasks;
- Ability to write news articles in a clear and concise form;
- Good knowledge of social media channels, campaigns and reporting;
- Familiarity with the functioning of EU institutions and EU level organisations;
- Proven team work experience and collaborative skills.
- Fast learner, eye to detail and capacity to work autonomously.

## **Desirable:**

- Experience from activism, volunteering, or internships in progressive civil society organisations or political parties;
- Familiarity with social media scheduling tool (Hootsuite) and WordPress;
- Familiarity and experience with Design tools (Canva, Adobe Photoshop);
- Video-editing skills;
- Knowledge of another EU official language.

## **Conditions:**

The fellowship program is under the form of “convention d’immersion professionnelle” - CIP registered under Belgium law. The position foresees an allowance of **1000 Euro** net as well as travel support and contribution to meal vouchers. You need to have the right to work and live in Belgium to be able to assume this position.

## **Tentative starting date, duration, and location:**

23 September 2024 – 21 March 2025 (6-month contract with possibility of extension to max 12 months). The position is full-time and based at SOLIDAR offices in Av. Des Arts 50 in Brussels.

## **How to apply:**

**If you are interested, please send the following documents by 30<sup>th</sup> August, 23:59:**

1. Your CV (2 pages maximum);
2. A cover letter (1 page maximum) which should clearly state: why you think you are suited for this position in relations to skills and competencies required, what are your objectives/learning outcomes expected from this experience and your motivation to work at SOLIDAR; when you would be available to start; whether you have the permit to work in Belgium.

Your application should be addressed to [communications@solidar.org](mailto:communications@solidar.org).

Please use the subject line ‘*Communications and Advocacy Fellow application – Your Surname*’.

- Please note that due to the high number of applications, only shortlisted candidates will be contacted. Thank you for your understanding