

We are hiring!

SOLIDAR is looking for a Communications, Membership Development and Fundraising Fellow.

Are you an engaged and committed person eager to make a difference? Are you passionate about human rights and social justice? Would you like to help SOLIDAR grow its network and secure the resources it needs to advance social rights and a fair, inclusive and resilient Europe? If so, you might be the right person for SOLIDAR's traineeship programme!

This is a paid traineeship under the Belgian CIP scheme.

Role title	Communications, Member Development and Fundraising Fellow
Reports to	Secretary General, the Finance and HR Coordinator and the International Cooperation Coordinator
Contract type	CIP
Salary	EUR 1,056 net, travel support and a contribution to meal vouchers
Location	Brussels, Belgium
Deadline	Thursday 15 October EOB
Expected start date	1 November 2026

Job description

SOLIDAR is a European network of progressive civil society organisations working on social rights, popular education, just transitions and international cooperation. Under our new strategy, we aim to strengthen our network and make our finances more sustainable. To support this work, we are recruiting one fellow who will focus mainly on **membership development** and **fundraising** and support our **communications team**.

The fellowship is based in Brussels. You will gain hands-on experience in the work of a European member-based network and engage with SOLIDAR members, progressive organisations across Europe, foundations and other funders. You will build skills in stakeholder outreach, donor research, strategic communication and pitching. You will also deepen your knowledge of European civil society and the EU policy context we work in. You will work closely with the Secretary General, the Finance and HR Coordinator and the International Cooperation Coordinator, who will guide, and follow up on your work.

SOLIDAR is a network of NGOs striving to advance social justice through a just transition in Europe and worldwide. SOLIDAR brings together over 50 member organisations, working together on social affairs, international cooperation and lifelong learning and education.

Membership development

Support the Secretary General in the ambitions to grow the SOLIDAR membership as well as to develop our membership care plan and activities. This includes analysis, development of action plans and outreach to existing and potential new members.

Fundraising

Support the Fundraising task force in the continued efforts to further diversify SOLIDAR's funding base. Building on existing donor mapping, contribute to follow-up and to widen the overview to include institutional donors at local, national and regional level. This includes in depth assessments, including funding envelopes, timelines, deadlines and contacts, drafting pitches linking SOLIDAR's work to selected donor priorities, and where relevant support follow-up meetings.

Communications

Support the communications team in implementing activities as well as developing content and materials that showcase SOLIDAR's work, network and impact. This includes materials used in member outreach and donor pitches. Participate in meetings and events and report back to the SOLIDAR Secretariat.

Person specification

Key skills and competences:

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- Relevant academic background or work experience in fields such as Political Sciences, European Affairs, International Relations, Communication, Economics, Law or Social Studies.
- Strong knowledge of civil society organisations in Europe or internationally.
- Strong research and analytical skills, with the ability to compile and synthesise large amounts of information.
- Good written communication skills, including the ability to write persuasive pitches and outreach materials.
- Proficiency in English (written and spoken).
- Proven ability to plan tasks effectively, work independently and collaborate in teams.

Desirable skills and competences:

- Experience with fundraising, donor research, grant applications or partnership development.
- Experience from activism, volunteering or internships in progressive civil society organisations, trade unions or political parties. Familiarity with one or more of our member organisations is an advantage.
- Experience with interviews, stakeholder outreach or membership work.
- Knowledge of another EU official language.

Conditions

- The traineeship takes the form of a "convention d'immersion professionnelle" (CIP) registered under Belgian law. It includes an allowance of EUR 1,056 net, travel support and a contribution to meal vouchers.
- The work is carried out in Brussels. You must have the right to live and work in Belgium by the start date to be considered.
- SOLIDAR applies a hybrid work time and place policy.
- The expected duration of the contract is 1 November 2026 – 28 February 2027 (4 months).
- The position is full-time and based at SOLIDAR's offices at Av. des Arts 50, Brussels.

How to apply

SOLIDAR is a network of NGOs striving to advance social justice through a just transition in Europe and worldwide. SOLIDAR brings together over 50 member organisations, working together on social affairs, international cooperation and lifelong learning and education.

Please send the following documents to jobs@solidar.org by **Wednesday 15 October 2026, 17:00 CET**. Use the subject line "Membership Development and Fundraising Fellow application – Your Surname":

- CV, 2 pages max.
- Cover letter, 1 page max., that should explain why you are suited for this position in relation to the skills and competences required. It should also cover your expected learning outcomes and your motivation to work at SOLIDAR.
- Finally, please confirm that you can start November 1st and that you have the right to live and work in Belgium.

Due to the high number of applications, only short-listed candidates will be contacted. Thank you for your understanding.

SOLIDAR is committed to equality, diversity and inclusion. We encourage applications from candidates of all backgrounds and identities, and we welcome applicants who can add to the diversity of our team and perspectives. Recruitment decisions are based on qualifications, motivation and organisational needs.

The personal data you provide in your application will be processed by SOLIDAR solely for recruitment purposes and handled in line with the GDPR and applicable Belgian data protection rules. Application files will be kept only as long as necessary for the selection process and any related administrative requirements.